Date: April 15, 2025
Location: EGIS Office
Trustees Present: William Elliott, Don Morgan, Allison Oliver, Michael Price
Trustees Absent: Greg Knox, David de Wit
Advisors/Contractors Present: Johanna Pfalz (ED; notes), Manuela Zindler

Topic and Discussion	Trustee Decisions	Action	Due Date	Responsibility
2. Assign Chair				
Michael Price to chair.				
3. Confirm Agenda				
Approved agenda as presented.				
4. Approval of Previous Meeting Minutes				
Approved meeting minutes from Jan 28, 2025	Meeting notes were approved as presented.			
Agenda Items				
5. Financial & funding reporting				
Manuela presented incoming/received funding, and funding that SKT has applied for but not received feedback yet. Waiting for WSF, REFBC (likely no funding if WSF is approved), iA, KPMG (very long reponse times), and HCTF (capacity grant; proposal includes increaesing capacity to support restoration). Upcoming Pacific Salmon Commission Northern Fund seemed promising but it was suggested that an application will likely not be successful due to current poor sockmarket situation (likely only fund direct programs under the treaty). Manuela presented budget, adjusted to only reflect approved funding (conservative approach given challenging funding evironment; budget can be bumed up, if more funding is approved). Given limited budget, question around updating Annual Knowledge Plan --> to be discussed.		Think about AKP	July	All Trustees
6. Cashflow Status Updates April 2025				
Manuela presented status quo for available operations (=core) budget, including all incoming funding, current bank accout status, and all scheduled (invoice) payments. Explained how cashflow influences budget development.				
7. Projet Updates				
Manuela gave overview of all ongoing projects. Skeena Restoration Project Registry: Lots of funding available for Y3 and Y4 and lots of enhancement requests from workshops; will do some strategic planning to lay out the future for the Registry; Try to find balance between linking Registry to more resources and expanding it vs. staying within scope of poject. Common notion that assessments and monitoring would be good add ons (but monitoring hard to get). Agreement that the inclusion of planned projects/shovel ready projects would add high value. Challenges: Need to define criteria when proposed project is included to avoid inclusion of "unrealistic" projects/projects that will never be implemented. Question of how to vet these. Proposed projects would need to show maturity level, e.g. proposal report. Proposed project would need different attributes/ways of display in Registry. Linkages would be nice, e.g. overlap with how impacted basins are. WSP indicators to show impact of FWAs.				

7. Project Updates (continued)				
PSF SRIF visualization project: Manuela presented screenshoots of preliminary visualization. PSF contract fulfilled. Visualization will include interactive map with data points, which will be finished soon. Don to talk to Marc re: funding (20k). Bii Wenii Kwa Data Curation: SKT pulling together data for Bii Weii Kwa working group. Try to reach FREP data people to curate their data. OW confirmed that WSP analysis reports for Morice and Bulkley can be shared only with Bii Wenii Kwa group for now; potentially spatial files at a later time. Manuela introduced idea to OW to upload WSP to SSDC/SMP (as private datasets for the start); follow up at later point. UB temp viz: Has been updated with new data.		Don will talk to Marc re: 20k funding for viz/data standardization	end April	Don
8a. Trustee Board Development - Introduction of potential candidates				
Manuela presented list of potential candidates, generated through research, brainstorming and input from Johanna and Allison. All trustees reviewed candidates and discussed suitability of presented candidates. Brainstorming for other candidates, that were added to list.		Manuela will send list to trustees for review. Trustees to add more candidates.	mid April	Manuela, Trustees
8b. Trustee Board Development - SKT Vision: Brainstorming SKT's next years				
Not discussed in this meeting. Vision was already agreed on at the end of 2023, but what about mission/objectives. Some funders specifically ask for these aspects. Jo will confirm what parts were already discussed, and where to pick up discussion.		Johanna will dig up last discussions.	July	Johanna (EGIS)
9. Manuela's Goodbye & Transition				
Manuela will officially be leaving SKT/EGIS May 16th. Will be available for questions beyond May 16th. Potential candidate to replace Manuela's coordinator role; will send out information when confirmed. Manuela will share personal contact info to keep in touch.		Manuela to share information	mid May	Manuela
8. Closure				
Next meeting proposed: July 23rd				