

**Skeena Knowledge Trust Draft Meeting Minutes**  
**May 5, 2021**



**Date:** May 5, 2021 5:00 pm - 7:00 pm

**Location:** Online Video Meeting

**Trustees Present:** David de Wit, Greg Knox, William Elliot, Don Morgan

**Trustees Absent:**

**Advisors/Contractors Present:** Johanna Pfalz, Ekaterina Daviel, Lizzy Hoffman

**Advisors/Contractors Absent:**

Topic and Discussion	Trustee Decisions
1. Assign Chair	
	William volunteered to chair.
2. Confirm Agenda	
	Agenda approved as presented.
3. Approval of Previous Meeting Minutes	
	Oct. 28 and Feb. 10 minutes approved as presented.
Agenda Items	
4. Governance - Trustee replacement/recruitment update	
Reviewed notes from the Trustee Selection Committee (TSC) meeting held on April 30th, 2021. The TSC was composed of Dawn Hanson (BVRC), Leigh-Anne Fenwick (FLNRORD), and Alicia Fernando (GWA, designated as SFC representative).	Requested clarity around whether a conflict of interest exists around SFC participating in the TSC if one of the candidates is affiliated with the SFC.
Candidates put forward are Michael Price and Allison Oliver. Both candidates were recommended by the selection committee.	Defer trustee selection decision until Richard is consulted.

**Skeena Knowledge Trust Draft Meeting Minutes**  
**May 5, 2021**



Topic and Discussion	Trustee Decisions
5. Governance - Annual Knowledge Plan review and approval	
Reviewed revised version of the 2021 AKP.	Approved the inclusion of an exceptional case for ESI data.
6. Data Management Support Policy	
Reviewed draft data management support policy.	Draft approved.
7. Financial Reporting	
Reviewed financial reports and budget. Full funding for 2021 has been secured, looking at rolling over/securing funding for 2022.	
8. Eclipse-SKT Contract	
Reviewed updated Eclipse-SKT service contract. Updated sections include the budget and wording added recognizing that budget may change over the year and the contract will reflect those changes.	Approved, no issues.
9. Communications	
Reviewed the 2020 Year in Review.	Approved as presented.

**Skeena Knowledge Trust Draft Meeting Minutes**  
**May 5, 2021**



Topic and Discussion	Trustee Decisions
10. Ongoing Partnerships	
The materials from the Nadina library are now at Buck Creek Canfor Hatchery and Nature Centre. Most of the relevant information in the library is digitized and in SSDC. The SKT donated a laptop to the Nature Centre to facilitate public access to search and review digital versions of the reports.	
Continuing to participate in the Upper Bulkley Roundtable and provide data storage and visualization services for water temperature monitoring initiatives.	
In discussions with the MWMT to leverage the SKT tools for their stream bank restoration project this summer.	
Continuing connections with lake stewardship societies including the Seymour Lake Conservation Society, Lake Kathlyn Protection Society, and Tyhee Lake Protection Society. Plan on reaching out to Lakelse Watershed Stewards Society.	
Continuing work with Kalum PIC on Skeena Maps Portal interactive map content.	
Working with Peter De Koning/Andy Rosenberger on Lakelse Sockeye Recovery Plan using SKT tools for data curation.	
In conversation with SFC, GWA to curate water temperature data and provide visualizations.	
In progress of uploading ESI State of Value data for Fish and Fish Habitat and Wetlands values to the SSDC and SMP, will make public once approved for distribution.	

**Skeena Knowledge Trust Draft Meeting Minutes**  
**May 5, 2021**



Topic and Discussion	Trustee Decisions
<b>11. Data Visualizations</b>	
Had initial call with DFO in fall regarding Tyee Test Fishery Tableau visualization, requested further feedback but haven't heard anything yet.	
<b>12. Data Curation</b>	
Currently hosting 955 public datasets on the SSDC, continuing to build out data layers and maps on the SMP.	
<b>13. Ongoing and Upcoming Projects</b>	
Working with Peter De Koning/Andy Rosenberger on data curation/mapping for Lakelse Sockeye Recovery Plan.	
Continuing work with Kalum PIC.	
Working with the BVRC on the climate change hub project supported by the RBC Tech for Nature grant.	
Continuing data curation efforts based on 2021 AKP information priorities.	
<b>13. Technical</b>	
SMP and SSDC upgrades under way.	

Next meeting: October 27, 2021. Tentatively plan for an in-person meeting in Smithers.