

Skeena Knowledge Trust Meeting Minutes
October 28, 2020



Date: Oct. 28, 2020 5:05 pm - 6:55 pm

Location: Online Video Meeting

Trustees Present: David de Wit, Greg Knox, William Elliot, Don Morgan, Katrina Connors (1st half)

Trustees Absent:

Advisors/Contractors Present: Johanna Pfalz, Ekaterina Daviel, and Lizzy Hoffman

Advisors/Contractors Absent: Richard Overstall

Topic and Discussion	Trustee Decisions
1. Assign Chair	
Don volunteered to chair	
2. Confirm Agenda	
No additions to agenda.	
3. Approval of Previous Meeting Minutes	
Reviewed May 6 and May 26 meeting minutes. Revisions requested included changing date on header and renumbering sections on May 26 notes.	Minutes approved with revisions.
Agenda Items	
4. Governance - Trustee Replacement/Recruitment	
Katrina is stepping down as trustee at end of year. The successor trustee selection process in the SKT trust agreement was reviewed. Potential candidates for a Trustee Selection Committee and successor trustees were discussed.	A Trustee Selection Committee should be formed and a list of potential candidates developed.

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5. Governance – Financial Reporting	
Reviewed 2020 budget to date. Received additional funding over summer and reallocated funding from categories that were not being used due to Covid-19 (e.g. travel expenses). Have enough funds for remainder of 2020 with \$10,000 deferred for beginning of 2021.	Review 2021 budget when hear back from funding opportunities in next month.
Discussion of potential new and recurring funding sources.	Continue to pursue funding and potential partnerships.
6. Activities Update	
Partnered with BC Lake Stewardship Society in summer to distribute Water Rangers kits	
Worked with Kalum PIC planning committee to create map on the Skeena Maps Portal for use in land planning process	
Started putting together visualization of Tye Test Fisheries data	
Continued to build/expand connections with local watershed monitoring groups	
Development of self-help tools in progress, including introductory and how-to videos	Plan introductory video with promotional purpose in mind.
Gave presentation on SKT on the BVRC seminar series. The presentation was recorded and shared on YouTube.	

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Ongoing communications on social media.	
SKT used as template for data hub development by Living Lakes Canada for Columbia Basin.	
7. Looking Forward	
Look at potential partnerships, e.g. with Wetzin'kwa Land Use Plan, MWMT, DFO.	Start with end of season review with DFO.
Acknowledgement of uncertainty around funding sources.	Continue to maintain flexible budget.
Discussion of organizations to build connections with, possibly through new trustee.	
Identification of additional funding sources.	
8. Governance – Annual Knowledge Plan Development	
Discussion of approach to AKP development. Considering trustee brainstorming session as well as sending out a survey to users/potential users to solicit feedback,	Set date of Jan. 20th for trustee session.
	Follow through on user survey for PR as well.
9. 2021 Meeting Dates	
	Dates set for regular SKT meetings of Feb. 10, May 5, and Oct. 27 with email update in July/August.
13. Adjourn Meeting	
	Consensus reached.

Next meeting: Jan. 20, 2021