

Skeena Knowledge Trust Meeting Minutes
October 20, 2021



Date: Oct 20, 2021 5:25 pm - 8:40 pm

Location: The Old Church, Smithers BC

Trustees Present: David de Wit, Greg Knox, William Elliot, Don Morgan, Allison Oliver, Michael Price

Trustees Absent:

Advisors/Contractors Present: Johanna Pfalz, Ekaterina Daviel, Lizzy Hoffman, Reine Vizcarra, Claire Thornton, Richard Overstall

Advisors/Contractors Absent:

Topic and Discussion	Trustee Decisions
1. Assign Chair	
David de Wit to chair.	
2. Confirm Agenda	
No additions to agenda.	Trustees confirmed the agenda.
3. Approval of Previous Meeting Minutes	
	Trustees approved the May 5, 2021 minutes as presented.
Agenda Items	
4. Governance - Welcome new trustees	
Welcomed new trustees, Allison Oliver and Michael Price.	

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5. Governance - 2021 Budget Review and Financial Reporting	
Johanna presented an update of the 2021 budget to date and identified areas where funding reallocation is recommended to achieve completion of the ongoing technical upgrades to the SSDC and SMP. Johanna proposed reallocating funds available from savings in travel and meeting expenses due to Covid. Reallocation is acceptable from the funder's perspective.	Consensus reached to reallocate funding.
	Greg: Put remaining community engagement funds into Facebook ads and a short promotional video.
5. Governance - Confirm Signing Authorities for 2022	
Discussed signing authorities for 2022.	Signatories to remain the same.
5. Governance - Funding Update	
Reviewed pending and confirmed funding sources for 2022.	Continue to pursue funding and potential partnerships.
	Assume no BC HWI funding for 2022, but keep on top of developments.
5. Governance - 2022 Budget Review	
Johanna presented a draft budget for 2022.	Revisit once we have more certainty around funding sources.

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6. Communications	
Ekaterina discussed ongoing partnerships and demonstrated Tableau visualizations.	
Reine presented on social media growth and the SSDC rebuild.	
Claire presented on upcoming data curation projects and highlights from 2021.	
7. Technical	
SSDC new build completed, launching January 2022. First major upgrade since 2016.	
Lizzy provided an update on the ongoing SMP rebuild. The rebuild is almost complete, launching early November 2021.	
8. Data Curation	
Reviewed recent data curation projects. Reached 1000 publicly available datasets on the SSDC!	
Discussed upcoming data curation projects.	

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9. New items for 2022	
EGIS started initial talks with the Community Mapping Network (CMN) to create a Skeena-wide registry for completed watershed-based stewardship projects.	Trustees in favour of pursuing funding to partner with the CMN and build out the SKT's watershed project repository.
Johanna presented the idea of creating a SKT webinar series.	Trustees in favour of pursuing funding for the development of a webinar series.
Discussed expanding the Tye Test Fishery visualization.	
10. Conclusion	
Discussed 2022 meeting schedule.	Trustees in favour of holding meetings on the 2nd Wednesday of February, May, and October.

Next meeting: February 16, 2022