

**Date:** April 12, 2023**Location:** EGIS Office/Online Video Meeting**Trustees Present:** David de Wit, Greg Knox, Michael Price, Don Morgan, William Elliott**Trustees Absent:** Allison Oliver**Advisors/Contractors Present:** Johanna Pfalz, Ekaterina Daviel

Topic and Discussion	Trustee Decisions	Action	Due Date	Responsibility
<b>1. Assign Chair</b>				
Michael Price to chair.				
<b>2. Confirm Agenda</b>				
Approved agenda as presented.				
<b>3. Approval of Previous Meeting Minutes</b>				
	Meeting notes were approved as presented.	Upload approved meeting minutes to the SSDC.	15-May-23	EGIS
<b>Agenda Items</b>				
<b>4. Governance - 2022 Financial Reporting</b>				
Johanna presented the 2022 financial statements prepared by the accountant. The GST return was completed.	Approve and sign the financial statements.			
<b>5. Governance - Funding Update</b>				
Johanna provided a review of pending and confirmed funding sources for 2023.	Include trustees in project planning for larger funds.			
<b>6. Governance - 2023 Budget Presentation</b>				
Johanna presented the 2023 draft budget with core areas and program expenses separated. The new format allows for program expense items to be activated as funding comes in. Greg suggested initiating a contingency budget with any unrestricted funds.	Approved 2023 budget with understanding it will be reviewed and adjusted as funding becomes available.			
<b>7. Governance - Strategic Planning Discussion</b>				
Johanna presented the history of the SKT, asked for input on developing strategic guidance for next 5 years.	Wait to hear back on funding for governance to hold larger planning session. Put together a survey to send to wider pool of stakeholders and 2009/2012 conference attendees to highlight what the SKT has accomplished and ask for input/priorities moving forward.	Draft a short survey for review by the trustees.	30-Jun-23	EGIS
<b>8. Closure</b>				
Next meeting is scheduled from Wed. July 12. Meeting format will be determined based on funding available.				